

QUOTATION CALL NOTICE FOR MULTI FUNCTION PRINTER

Sealed quotations are invited from Registered Firms/Manufacturers/Suppliers for supply of Multi Function Printer (with the specifications mentioned below) to Govt. College, Sundargarh. The quotations should reach the undersigned on or before 04:00 PM of 28.04.2022 by Speed Post/ Regd. Post/ Ordinary Post/ Courier Service. The terms and conditions are laid down below.

Time schedule:-

Last date and time of receipt of quotation: 4.00 PM of 28.04.2022.

Place and time of opening the quotation:

5.00 PM of 28.04.2022

Venue 'IQAC Room' GOVT. COLLEGE, SUNDARGARH


1. General term and conditions-

- A. The sealed quotation superscripted '**QUOTATION FOR PRINTER (MFP)**' on the envelop should be addressed to the Principal, Govt. College Sundargarh.
- B. Late and incomplete quotation will not be accepted.
- C. The order will be awarded to the lowest bidder in overall price; no individual/part orders will be awarded.
- D. During the time of opening of the quotation, the bidder or his authorized representative may remain present.
- E. The authority reserves the right to accept or reject any of the quotation without assigning any reason thereof.
- F. During transportation any damage to the material will be the responsibility of the firm.
- G. All disputes arising out of the contract shall be under the jurisdiction of Sundargarh Court only.

2. The bidders should enclose the following document with the quotation.


- A. Self attested copy of PAN CARD.
- B. Self attested copy of GST registration and certificate.
- C. The quotation should be as per the price format given below.
- D. The rate should be inclusive of all taxes.

SL. NO	ITEM	MAKE/ MODEL	SPECIFICATION	UNIT PRICE	GST	TOTAL
	MFP Printer		Print Technology - Laser Type of Printing - Mono Minimum Speed per Minute in A4 Size-Mono- 20ppm or higher Cartridge Technology - Separate Drum and Toner (Mono Component) Paper Size (Original/Image) - A3/A3 RAM size (MB) - 512 or Higher Scanning Feature Availability - Yes Duplexing Feature Availability - Yes Networking Feature Availability - Yes Wi-Fi Availability - Yes Original Document Feeder Type - DADF/RADF or Higher Number of Main Paper Tray - 1 or Higher Bypass Facility - Yes On Site OEM Warranty (Year) - 2 Years or Higher			


 Principal 21/4/22
 Govt. College, Sundargarh


Memo no.....1125(A).....//Date...21/04/2022..

Copy to All Notice Boards/College website/Purchase Committee/S.O/Exam Section/Accounts section for information.


 Principal 21/4/22
 Govt. College, Sundargarh

Memo no.....1125(B).....//Date...21/04/2022..

Copy to DIPRO, for wide circulation.


 Principal 21/4/22
 Govt. College, Sundargarh